

## Board of Directors Commitment Form

Individuals elected to the Board of Directors of New Mexico Folk Music & Dance Society (NM FolkMADS) are selected for their professionalism and integrity. NM FolkMADS views board service as both a privilege and a responsibility. Active participation in board activities and decisions adds value to the organization and is expected by all members. Please review and complete this form and return to the Board President via [folkmaids@gmail.com](mailto:folkmaids@gmail.com) or in-person at a FolkMADS event.

### Commitments:

It is understood that extenuating circumstances may arise that prevent individuals from meeting 100% of their board responsibilities. If Directors cannot attend a meeting or event, they should inform the Board President in advance of their absence.

Board Members are elected by the entire NM FolkMADS membership, annually in November/December. Once elected, Board Members serve a two-year term. During this term, the following commitments are expected of board members:

### Participation:

- Attend all meetings of the board, either in person or by video conference call. Meetings are held once every 6 weeks. Times and dates are to be determined, with the agreement of board members.
- Attend Board retreats and other special planning events
- Attend at least one contra dance or dance camp every other month

### Committees:

**Board members are expected to serve on at least one additional committee. Please select which committee(s) you plan to serve on from the list below:**

- Outreach: planning events that attract new dancers, especially within communities that align with our goals toward diversity, equity and inclusion.
- Feedback: working with callers and bands to help strengthen their talent and encourage growth
- Publicity: providing support with website, graphic design, email campaigns and social media
- Fundraising & Grants: writing and managing grants and individual donations
- Membership: managing and developing our annual membership program
- ABQ/Santa Fe Dance Committees: plan, support, and work dances held in Albuquerque and Santa Fe

- Megabands: organizing, supporting, and playing with the Albuquerque or Santa Fe Megabands
- FolkMADness: Planning, supporting, working, and managing the annual dance camp on Memorial Day Weekend.
- Boo Camp: Planning, supporting, working, and managing the annual dance camp in October/November.
- Sage Assembly: Planning, supporting, working, and managing the annual English country dance weekend in March/April.

#### **Additional expectations of Board Members**

- Serve as an ambassador of the organization
- Share accurate information about NM FolkMADS
- Serve as a speaker for NM FolkMADS

## Conflicts of Interest

**Please describe below any relationships, positions, or circumstances that you are involved in that could become a conflict of interest.**

## NM FolkMADS Responsibilities

**In turn, New Mexico Folk Music & Dance Society will be responsible to you in the following ways:**

- You will receive, without request, timely updates on organizational activities.
- You will be offered opportunities to discuss NM FolkMADS programs, goals, activities and status with the Board President. Additionally, these opportunities will be provided to you at any time, at your request.
- The board will respond in a straightforward and transparent fashion to any questions you have that you believe to be necessary to carry out your fiscal, legal, and moral responsibilities to NM FolkMADS.
- NM FolkMADS will maintain Directors' and Officers' liability insurance at all times.

## Affirmation of Understanding:

I understand that as a member of the Board of Directors of New Mexico Folk Music & Dance Society I have a legal and professional responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization and I will act responsibly and prudently as its steward. I will maintain in strict confidence any NM FolkMADS participant, caller, performer, member, and/or donor information shared with me as part of my board service.

I am committed to continuing to educate myself about Diversity, Equity, Inclusion, and Access work and will serve the organization with that in mind. *I have read [NM FolkMADS's Dancer Code of Conduct](#) and I agree to abide by these values and beliefs.*

I have read and understand the [NM FolkMADS Bylaws](#). I understand that if I do not uphold the agreements as they are presented above, my services on the board of directors may be terminated, as outlined in our Bylaws.

Please print your name and date below as affirmation that you have read this section and agree. If you would like to discuss this further please contact the Board President at [folkmaids@gmail.com](mailto:folkmaids@gmail.com).

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Board Member Printed Name, Date

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Board Member Signature

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Board Member Term